

BOARD MEETING MINUTES JUNE 2022

Bowie Fire District
P.O. Box 241 118 W. Kinchilla
Bowie AZ 85605
520-847-2553
bowiefiredist@vtc.net

Pursuant to A.R.S. 38-431.02, notice is hereby given that the Bowie Fire District will hold a regular scheduled meeting on Monday June 13, 2022 at the Bowie Fire Dept. located at 118 W. Kinchilla Bowie, AZ 85605 at 4:00 pm.

Meeting Agenda

Pursuant to A.R.S. 38-431.03(3) the Board may vote to enter executive session for legal advice, discussion and consultation pertaining to any matter listed on the agenda, and an attorney may appear via conference call. Executive sessions are not open to the public.

Action Agenda

1. Call to Order -- Time: 4:06 pm Florina Christiernsson, Board Chair, called the meeting to order at 4:06 pm.
2. Roll call of the Fire Board Members
Penni Goodman – Present, Barb Earhart, Here, Florina, Board Chair, Present. All board members here. We have a quorum.
3. Pledge of Allegiance
Florina led everyone in the Pledge of Allegiance.
4. Approval of Minutes of May 9, 2022 Board meeting.
Penni made a motion to approve the minutes for May 9, 2022 board meeting. Barb seconded. All in favor? Ayes. Motion carried; the minutes approved.
Florina reminded the admin the minutes need to include the roll call of board members and if we have a quorum. All motions to approve or disapprove should be documented in the order in which they occurred and by whom as in how did everyone vote and who made the motions and the seconds etc.

5. Reports and Correspondence- The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

6. Fire Chiefs Report- This month we had 8 calls for May. We had to put freon in the trucks and now we have cold air when we respond to calls. Trucks are working just fine.

The Auxiliary is planning on having a fireworks display for the 4th of July. It will be at the school baseball field on Sunday evening July 3rd. There will be a concession stand and T-shirts for sale. This event will begin at 7:30.

Calls we went on- 5 medical calls, 1 fall/assist, 1 fire alarm (false alarm) at the Bowie School, and 1 structure fire.

7. Board Reports - No one had anything to report at this time.

8. Admin Report - In the operating account we have \$12,784.39, in the payroll account we have \$5,360.11 and in the reserve account we have \$3,043.74. Marty is talking to the business owners around here about making donations to the fire district. He has applied for 2 grants through Arizona Community Foundation and the Legacy Foundation of Arizona for \$5,000.00 each. We are waiting to hear from them.

9. Old Business-

A. Approval of Warrants/checks from April 13 to May 8, 2022

B. Change time/date of Bowie Fire District board meetings

C. Notice of Election November 8, 2002

D. Changes to Mutual Aid agreement with San Simon Fire District

E. The Bowie Fire District Auxiliary will have Bingo on Saturday, May 21, 2022 at the fire station. Details and time will be posted soon.

This event was postponed due to excessive heat and will be rescheduled for another time.

10. New Business- Discussion/ Approval –

A. Approval of Warrants/checks from May 9 to June 12, 2022.

Florina made a motion to approve warrants/checks starting with #1141 5/10/2022 and ending with #1162 6/08/2022. Barb seconded the motion. Any further discussion? All in favor? Ayes. Motion carries. Warrants/checks approved.

B. Bowie Fire District Auxiliary is purchasing T-shirts to sell as a fund raiser. Also, plans are being made to have a garage sale later this month or sometime next month. Bingo Night (afternoon) is on hold for now due to the excessive heat we are having.

As usual, fliers will be made prior to these events and posted at the post office, the businesses, Facebook, and "Where the Heck is Bowie?" website.
This is for information only.

C. Chief Minnick is considering a 15% raise in salary.
There was no decision made or discussion on this other than a lot of questions about the budget. So it is tabled for now while we get caught up on the budget for the new year beginning on July 1st 2022.

D. General Election November 8, 2022.
This is for discussion/information only. No motions or voting was applied at this time.

E. Discussion/possible approval of Proposed Budget for fiscal year July 1, 2022 through June 30, 2023.
At this time, the Board Members decided to schedule a work session/meeting for two weeks away, to get this budget worked out before year end June 30, 2022. The budget meeting will be on June 27, 2022 at 2:00 pm.

11. Call to Public – No public present.

12. Adjournment time: Florina – Do I have a motion to adjourn?
Penni motioned to adjourn the meeting. Florina seconded. All in favor? Ayes.
Meeting adjourned at 4:49 pm.

Next regular Board meeting is on July 11, 2022 at 4:00 pm.

BOWIE FIRE DIST BOARD MEETING SIGN IN SHEET

DATE _____

NAME

TITLE

6-13-22

Beth DeSpain

Admin

6-13-22

Barth Erhart

Treasurer

6.13.2022

Kyuni Goodman

Board Member

6-13-2022

Florina Christernsson

Board Pres.

6-13 - 2022

MARTY MINNICK

cheif

Bowie Fire District

6/10/2022 10:09 AM

Register: 50002 · Cochise County

From 05/09/2022 through 06/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
05/10/2022	1001141	OneAZ	50301 · Credit Card OneAZ	Card ending 3935	1,373.25	X		11,630.75
05/10/2022	1001142	VFIS Insurance	20313 · Insurance	invoice# 000910I02	2,150.00	X		9,480.75
05/10/2022	1001143	Napa Auto Parts	20252 · Vehicle Repair and Ma...	Acct# 1780	123.26	X		9,357.49
05/10/2022	1001144	Southwest Disposal	20600 · Utilities	5220-671724	20.93	X		9,336.56
05/23/2022	1001145	Marty Minnick	20203 · Small Tools & Minor E...	reimbursement	50.00	X		9,286.56
05/23/2022	1001146	Aaron Ragan	20203 · Small Tools & Minor E...	reimbursement	50.00			9,236.56
05/24/2022	1001147	Southwest Gas	20600 · Utilities	Acct# 910002520667	56.85	X		9,179.71
05/24/2022	1001148	Southwest Gas	20600 · Utilities		163.30	X		9,016.41
05/26/2022	1001149	SSVEC	20600 · Utilities	Account 335304	181.85			8,834.56
05/26/2022	1001150	SSVEC	20600 · Utilities	Account 7734400	1,330.15			7,504.41
05/26/2022	1001151	SSVEC	20600 · Utilities		71.35			7,433.06
05/26/2022	1001152	VFIS Insurance	20313 · Insurance	Balance due on Invoi...	2.00			7,431.06
05/26/2022	1001153	AFDA	20301 · Admin	Dues 2022	450.00			6,981.06
05/31/2022			10102 · Real Estate Taxes	Deposit		X	6,128.95	13,110.01
05/31/2022			10103 · Personal Taxes	Deposit		X	6.09	13,116.10
05/31/2022			10404 · Interest	Deposit		X	8.58	13,124.68
05/31/2022			10105 · Fire District Assistants ...	Deposit		X	4,272.12	17,396.80
05/31/2022			10302 · Emergency Medical	Service Fees	351.62	X		17,045.18
06/07/2022	01001154	Bowie Water	20600 · Utilities	Accounts 000001020...	125.07			16,920.11
06/07/2022	1001155	United Fire	20202 · Supplies and Material	Invoice 765056	921.78			15,998.33
06/07/2022	1001156	Napa Auto Parts	20252 · Vehicle Repair and Ma...	Account# 1780	11.99			15,986.34
06/07/2022	1001157	Jarod's Auto and Tire	20252 · Vehicle Repair and Ma...	Invoice# I002614	200.53			15,785.81
06/07/2022	1001158	Southwest Disposal	20600 · Utilities	Account# 5220-671...	104.65			15,681.16
06/07/2022	1001159	Valley Telecom	20600 · Utilities	Account# 267003	317.20			15,363.96
06/07/2022	1001160	Valley Telecom	20600 · Utilities	Account# 267004	655.40			14,708.56
06/07/2022	1001161	Ace	20202 · Supplies and Material	Account# 423	43.28			14,665.28
06/08/2022	1001162	OneAZ	50301 · Credit Card OneAZ	3935	2,797.63			11,867.65

2022/2023
Proposed Budget ~~2021/2022~~

Revenue

Taxes	\$159,000.00	\$164 170,000
Grants	\$40,000.00	\$0,000
Charge for Services	\$6,350.00	8,350.00
Miscellaneous Revenue	\$12,000.00	15,000
Total	\$217,350.00	233,350

Expenses

Personnel	\$113,408.00	107,408
Operations	\$37,300.00	50,300
Administration	\$63,642.00	70,642.
Capital Outlay	\$3,000.00	5,000
Total	\$217,350.00	233,350

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