Bowie Fire
District-Arizona
118 W. Kinchilla St
P.O. Box 241
Bowie, AZ 85605
520.847.2553
bowiefiredistrict@gmail.com

Minutes

Bowie Fire District
Regular Scheduled Board Meeting
Thursday October 2, 2025

2. CALL TO ORDER
   The meeting was called to order at **2:58 P.M**. at the Bowie Fire Station at 118 Kinchilla St Bowie Az 85605

3. PLEDGE OF ALLEGIANCE
   Pledge of Allegiance **led by Dir. Webster**

4. ROLL CALL OF OFFICERS
   Governing Board: Chairperson Sharron Webster – Present
   Clerk of the Board: Modestina Frascella – Present
   Board Member – Vacant
   Current Board is present

   Interim Administrator/Chief-Chris Anthis – Present

5. EXECUTIVE SESSION
   Board vacancy, agreement concerning Interim chief and financial matters.
   Dir. Frascella moves to go into Executive Session for legal advice with BFD attorney, Dir. Webster seconds. The vote was unanimous.
   Board Members and Interim Chief-Chris A. leave the meeting area for the Executive Session at 3:02 PM.

   Executive ends at **3:52pm**

   Open Meeting called back in session by Dir. Webster 4:00 PM

Open Meeting October 2, 2025 *continued*

6. Approve minutes for::
   - September 15th, 2025-Special Board Meeting
   - September 19th, 2025-Special Board Meeting
   - September 26th, 2025-Special Board Meeting

   Dir Webster motions to approve, Dir. Frascella seconded, and the vote was unanimous.

   - Interim Chiefs report

     11 calls for September
     - 2 MVA
     - 2 Brush Fires
     - 6 medicals
     - 2 Cancellations
     - Started a new website: bowiefiredistrict.com until a .gov can be established. The .com must be ADA compliant. There was a flat fee of $500 for start up and $199 a month, 1st payment due in November, can cancel it anytime. Gave a line by line explanation on how to read County financials on the new website. Profit and loss statements do not show credit card expenses properly categorized. Credit card statement copies are in process of being collected so expenses can be properly categorized. Any credit card expenses without receipts were previously and possibly put into misc. category on report. Purchases made for June 2025 and receipts shown were for gift cards and fireworks that were paid for by debit card. The debit card is Bowie Fire's payroll account. Finances were in separate boxes for 2023-2025 and have been organized to process.
     - Purchase and install 2 Batteries for water tender 91

     * Application for Board Positions-To date none have been received.

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Bowie Fire District-Arizona

Open Meeting October 2, 2025 *continued*

7. NEW BUSINESS

A. Sale of 1989 Ford F350 VIN ending in 53341.**Chief Anthis stated Grey type six outside will be put on public surplus. Will pull boxes, pump and tank to sell separately**. **Dir. Frascella motions-Vote is unanimous**

B. Agreement with bookkeeping services to assist in correcting errors with payroll and QuickBooks. **Dir. Webster Motions to accept an agreement With bookkeeping service for the above (agreement in review with-Attorney) Dir. Webster motions. The vote was unanimous.**

C. Utilize Brian Apparatus for vehicle inspections to determine status of Fleet. **Cost for required inspection $2,800.00. Inspection is to address the fleet for AFDA compliance. Brian's will come to the station, other inspection service requires us to bring the fleet to them. Dir. Webster motions. The vote was unanimous.**

D. Change Meeting for Future Board Meetings. **Future board meetings will be scheduled for the 3rd Thursday of the month at 6pm until further notice. The scheduled open meeting will be November 20, 2025 at 6pm. Dir. Webster motions. The vote was unanimous.**

E. New Posting Agendas and notices. **Postings will be at the Bowie Post (In cabinet), and on the new website. A weatherproof board for the Fire District postings; approximate cost approved at $350. Dir. Frascella motions. The vote was unanimous.**

F. Change of use for the house behind station and authorize "not to exceed" $2,000.00 in repairs. **House behind the station will be used as "crew Housing" up to $2,000 in repairs. Dir Frascella motions. The vote was unanimous.**

G. Interim Chief contract. **Changes to "agreement" as addressed with Attorney in executive session. Agreement is set for 90 days. May be extended, but will be at 90 day assignments until a Chief Can be hired. Dir. Webster motions. The vote was unanimous.**

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Open Meeting October 2, 2025 *continued*

8. Call to the Public
   * **Florina C. Addressed the public and the board, reminding all in attendance she was on the board, and reminded all in attendance; that she tried to fix things concerning credit cards and receipts etc. with no help from the community, from the Chief; from no one. Everyone gets training to know how to do things. What Chris A. has been doing is marvelous, and she asks the public to allow (the board and Chris A.) to do their jobs.**
   * **Chris A. reminds the public we are needing volunteers to help.**

9. Next Regular Board Meeting-**November 20, 2025 at 6pm**
   See item "C".

10. Adjourn **Time: 5:05 pm**

Submitted Respectfully By: M. Frascella

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Modestina Frascella, Clerk of the Board Date

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