

Board Meeting Minutes – July 12, 2021

Bowie Fire District
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Pursuant to A.R.S. 38-431.02, notice is hereby given that the Bowie Fire District will hold a regular scheduled meeting on Monday, July 12, 2021 at the Bowie Fire Dept. located at 118 W. Kinchilla Bowie, AZ 85605 at 6:00 pm.

Meeting Agenda

Pursuant to A.R.S. 38-431.03(3) the Board may vote to enter executive session for legal advice, discussion and consultation pertaining to any matter listed on the agenda, and an attorney may appear telephonically. Executive sessions are not open to the public.

Action Agenda

1. The United States Pledge of Allegiance

Florina Christiernsson led everyone in the Pledge of Allegiance

2. Roll call of the Fire Board Members – Time: 6:00 p.m.

Florina called meeting to order at 6:00 p.m.

Florina – Roll call of board members, Florina Christiernsson, here. Penni Goodman, here. Barbara Earhart, here.

3. Approval of Minutes of June 14, 2021 board meeting.

Florina – I motion to approve the minutes from the June 14, 2021 regular board meeting. Penni – I second. Florina – any discussion? All in favor? Ayes.

Florina – Motion approved

Approval of Minutes of June 28, 2021 special board meeting.

Florina – Do I have a motion to approve the minutes for June 28, 2021?

Penni – I motion to approve the minutes from special board meeting for June 28, 2021.

Barbara – I second. Florina – All in favor? Ayes - Motion approved

4. Reports and Correspondence- The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

5. Call to the Public- No public. Barbara Earhart led us in a moment of silence for the two firefighters who lost their lives in the line of duty. During an air surveillance of a wildfire, the plane went down.

6. Fire Chiefs Report- Marty – I would like to get a small ice machine in here. When we go out on calls in this heat, it would be smart to fill one of these igloos with ice and water for firefighter re-hydration instead of carrying all these little bottles of water. Another thing, Tony Dixon wants to burn down an old building with a trailer attached to it and have the fire department do the burning as a training exercise. He needs to clear a 40 to 50 foot path around the buildings before we can do anything like that. Both of these things can be for discussion at this time and for further consideration on a future agenda/board meeting.

Calls we went on- In June we had 18 calls, mostly medical. We had a couple of brushfires and MVA. This month so far, we've had 10 calls. It's about the same as last month. We did save a guy today. That was good news.

7. Old Business-

A. Looking at Health Insurance Quotes. Making a decision of health insurance for Chief, Asst. Chief and Admin.

B. Renewal of Workman's Comp. Insurance due by July 1st.

C. Statutory classes for 2021/2022.

D. Administrative Assistant DeSpain Contract.

E. Approval of proposed budget for FY 2021-2022

F. Update/status of Bowie Fire District Auxiliary.

G. Progress of Standard Operating Procedures (SOP).

H. Next Board Meeting July 12, 2021 @ 6:00 pm.

8. New Business- Discussion/ Approval –

A. Approval of Warrants from June 15, 2021 to July 12, 2021

After careful examination and discussion of expenditures since the last regular board meeting: Florina made a motion to approve, Penni seconds. All in favor? Ayes
Florina – Motion carries, warrants approved.

B. Final approval and signing of Chief Minnick's contract.

Florina reminded the board the contract has been approved with the understanding the health insurance was still pending due to waiting on quotes. The best one is for Family First through United Health Care for \$487.00 per month. There was further discussion about adding a severance clause to the contract stating if the board terminates the Chief's employment during the term of agreement, then he is eligible to receive a severance payment from the District in an amount equal to two (2) months of pay in a lump sum cash payment.

Florina – I motion to approve Chief Minnick's contract with the add on of his health insurance and the addition of severance pay we discussed earlier. Barbara – I second.
Florina – All in favor? Ayes. Motion carried. Contract approved.

At this time, all board members signed the contract and Marty signed as well.

C. Rough draft of Asst. Chief and Administrators' contracts

This is for discussion only. Due to the fact that these are not finished, we are tabling this for approval at another time.

D. Yearly assessment of paid employees and discussion of salaries and possible raises.

Same as above. At this time we are going to table this discussion for approval until a later date. We probably should consider this in January after the contracts are in place.

E. Next board meeting August 9, 2021

9. Adjournment time: 6:47 p.m.

Penni – I motion to adjourn. Barb – I second. All in favor? Ayes.

Florina – Meeting adjourned at 6:47 p.m.