

BOARD MEETING MINUTES – DECEMBER 2021

Bowie Fire District
P.O. Box 241 118 W. Kinchilla
Bowie AZ 85605
520-847-2553
bowiefiredist@vtc.net

Pursuant to A.R.S. 38-431.02, notice is hereby given that the Bowie Fire District will hold a regular scheduled meeting on Monday, December 13, 2021 at the Bowie Fire Dept. located at 118 W. Kinchilla Bowie, AZ 85605 at 6:00 pm.

Meeting Agenda

Pursuant to A.R.S. 38-431.03(3) the Board may vote to enter executive session for legal advice, discussion and consultation pertaining to any matter listed on the agenda, and an attorney may appear telephonically. Executive sessions are not open to the public.

Action Agenda

1. Call to Order – Time: 6:00 pm
2. Roll call of the Fire Board Members

Florina Christiernsson – Here,
Barbara Earhart – Here,
Penni Goodman, Here.
All Board members present. We have a Quorum.

3. Pledge of Allegiance
4. Approval of Minutes of November 8, 2021 Board meeting.

Penni – I motion to approve minutes from November 8 Board meeting.
Barb – I second.
All in favor? Ayes. Motion carries, minutes approved.

5. Reports and Correspondence- The governing body may not propose, discuss, deliberate, or take legal action on this matter unless that specific matter is properly identified on the agenda. Therefore, action taken as a result of a report will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date.

6. Fire Chiefs Report- Marty – We had 17 calls. I made a calendar for you to see when we went on calls and also which Firefighters responded. Our Busy day was November 13th. We had three calls that day. I applied to the Gary Sinise Foundation for a grant for replacement of hoses and also the repairs needed for little rescue. If we don't get approved this quarter, it will roll over to the next quarter. I'm searching for another grant, I want to do some work on the structure truck (Big Red), we need to get the pump re-certified.

7. Old Business-

A. HIPAA Compliance

B. Chief Minnick's yearly evaluation

C. Policies and Open Meeting Laws

D. Possible resignation of Board President

8. New Business- Discussion/ Approval –

A. Approval of Warrants/Checks written November 9th through December 9th, 2021

Board went over list of all payments made. After discussion and clarification we had a Motion to Approve by Penni Goodman. Barbara seconded. All in Favor? Ayes. Motion carries.

B. Confirmation of classes for the AFDA Seminar in Tucson, January 20th & 21st.

This is for discussion only to remind Board members to let Beth DeSpain know what classes they want to get registered for the conference.

C. Administrative Assistant Beth DeSpain yearly evaluation and employment agreement.

This is discussion only because the agreement is between the Fire Chief and the Office of Administration Employee. The agreement was signed by Chief Minnick and Admin Ms. DeSpain with all Board members present. Information only so everyone knows what an Office Mgr. does and is responsible for in the District.

9. Call to Public – No public present.

10. Adjournment time: 6:23 pm

Penni - I Motion to adjourn.

Barb – I second.

Florina – All in favor? Ayes

Meeting adjourned at 6:23

Next Board meeting is on January 10, 2021 at 6:00 pm

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Board Meeting Sign In Sheet

Date 12-13-21

Florina Christiennssen , Board Chair

Penni Goodman , Board Clerk

Barb Earhart, Board Treasurer

Marty Minnick , Fire Chief

Beth De Spain, Admin

Warrants/Checks written between November 9 to December 9, 2021

Date	Check #	Written to:	Amount
11/10/2021	1048	One AZ Credit Card	\$1,525.58
11/10/2021	1049	Southwest Gas	\$26.52
11/10/2021	1050	Southwest Gas	\$11.40
11/10/2021	1051	Southwest Disposal	\$52.90
11/18/2021	1052	Napa Auto Parts	\$184.91
11/18/2021	1053	Saunders Company, LTD	\$2,100.00
11/18/2021	1054	VFIS Insurance	\$2,238.00
11/29/2021	1055	Federal Licensing, Inc.	\$119.00
11/29/2021	1056	United Fire	\$394.48
11/29/2021	1057	FIRST Insurance Funding	\$339.37
11/29/2021	1058	Bowie Water	\$63.26
11/29/2021	1059	SSVEC	\$366.40
12/6/2021	1060	Napa Auto Parts	\$3,610.09
12/6/2021	1061	Rattlesnake Exterminating	\$105.00
12/6/2021	1062	Valley Telecom	\$62.48
12/6/2021	1063	Valley Telecom	\$101.15
12/6/2021	1064	Southwest Disposal	\$52.90
12/6/2021	1065	One AZ Credit Card	\$1,551.78

2021

CALENDAR YEAR

NOVEMBER

CALENDAR MONTH

MONDAY

FIRST DAY OF WEEK

Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
01 MVA 2041-2253 C-1 C-2 M-2 M8 M-9	02 Controlled Burn National Pecan S. Apache Pass 0800-1130	03	04	05 Brush Fire 511 S. Central 0954-1045 Illegal Burn	06	07 Fall 1904-1940
08	09	10 Medical 0935-1105 C-1 C-2 M- 8 M-9	11 Fall- Medical 0351-0512 C-1 C- 2 M-2 M-8 M-9	12 MVA 1543-1628 C-1 M-2 M-8 M-9 M-10	13 MVA MP 368 1218-1306 C-2 M-2 M-8 M-9 M-10 MVA MP368 1537-1609 C-1 C-2 M-9 M-8 MVA MP 366 C-1 M-9	14 MVA MP352 0234-0315 C-1 C- 2 M-9 M-10
15	16 Fall 0618-0651 M-8 M-9 MVA 0903-0957 C-1 M-9	17 Mutual-Aid to Cochise For Fire 1617-2000 M-8 M-9	18 Medical 1235-1310 C-1 M-2 M-8 M-9	19	20	21 Medical 1527-1705 MP 366 C- 1 C-2 M-2 M-8 M-9 M-10
22	23 Medical 1842-1933 C-1 M-2 M-8 M-9 M-10	24	25	26	27	28
29	30	01	02	03	04	05
06	07	08	09	10	11	12