



**Bowie Fire District**  
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## Minutes

Bowie Fire District  
Regular Meeting  
Thursday August 13<sup>th</sup>, 2026

1. CALL TO ORDER:

Director Webster called the meeting to order at 06:00 PM, at the Bowie Fire Station, 118 W Kinchilla Bowie Az 85605.

2. PLEDGE OF ALLEGIANCE:

**Director Webster led the Pledge of Allegiance.**

3. ROLL CALL OF OFFICERS:

Governing Board:

Chairperson Sharon Webster – **Present**

Clerk of the Board Modestina Frascella – **Present**

Board Member J Houston Klump – **Present**

4. RECOGNITION OF GUESTS:

**Angie Crumpler, William Purgitt**

5. CONSENT AGENDA

- APPROVAL OF MINUTES AND FINANCIAL REPORTS:
  - May 2026 Financial Report

**Dir. Frascella motioned to accept May 2026 Financial Report**

**Dir. Klump seconded the motion.**

**Motion Passed**

| Voting         | Aye | Nay | Abstain | Absent |
|----------------|-----|-----|---------|--------|
| Dir. Webster   | x   |     |         |        |
| Dir. Frascella | x   |     |         |        |
| Dir. Klump     | x   |     |         |        |

- FINANCIAL REPORTS FOR June/July 2026 -  
REVIEW/DISCUSSION/POSSIBLE ACTION:
  - Presentation of monthly financial report  
Review, discussion, and possible action regarding the district's reconciliation and monthly financial reports.

## **Chief Anthis - Financial Report**

- **June**
  - **Revenue – \$8,176.09**
  - **Warrants – \$20,038.48**
  - **County Fees – \$351.62**
- **July**
  - **Revenue – \$100,527.59**
  - **Warrants – \$43,708.17**
- **Current Balances 08/13/2026**
  - **M&O -\$40,926.37**
  - **Reserve - \$10,170.24**
  - **Pension Relief - \$41,839.58**
  - **Payroll Acct –\$ 16,981.04**
  - **Minus outstanding warrants- (3,078.79)**
  - **Total in Operations - \$ 54,864.62**

### **Account Amounts**

**06/01/2026 Begin: M&O \$19,090.68**

**07/31/2026 End: M&O – \$64,086.31**

**06/01/2026 Begin: Reserve – \$10,147.41**

**07/31/2026 End: Reserve – \$10,164.83**

**06/01/2026 Begin: Pension Relief-\$41,640.71**

**07/31/2026 End: Pension Relief – \$41,805.61**

**06/01/2026 Begin: Payroll Acct – \$16,305.43**

**07/31/2026 End: Payroll Acct – \$9,619.33**

## **6. CALL TO THE PUBLIC**

**No comment**

## **7. REPORTS AND COORESPONDENCE**

### **Fire Chief Report**

- **Calls – Total to date 99 Calls**
  - **June– 12 calls –**
    - **4 EMS, 3 MVA, 3 Brush Fire, 1 out of area response, 1 structure fire false alarm**
  - **July– 13 calls –**
    - **7 EMS, 3 MVA, 1 Brush Fire, 2 vehicle fire,**
  - **Vehicles**

- **E-91 – New Tires / Oil Change, Fuel Filter, Air Leak, Wiring for Hose Reel**

T-92 Still OOS for Hole in discharge line

- **Training**

- **Foam Stick Training**
- **Hose Relays on E-92**

8. **NEW BUSINESS – Review, Discussion and Possible Action on the Following Items:**

- A. Utilize Human Resource Strategies LLC for development of Department Policy Manual not to exceed \$7,500.00

**Chief Anthis stated the need to have a policy manual for the District. He stated by the time he wrote one, had the attorney review it and the back and forth the cost would exceed the cost to utilize an outside firm. Donna has been developing policy manuals and assisting with hiring processes throughout the state for 30 years. He is requested we utilize Donna to write the policy manual**

- B. **Dir. Frascella moved to utilize Human Resource Strategies LLC for development of Department Policy Manual not to exceed \$7,500.00**

**Dir. Klump seconded the motion.**

**Motion Passed**

| Voting         | Aye | Nay | Abstain | Absent |
|----------------|-----|-----|---------|--------|
| Dir. Webster   | x   |     |         |        |
| Dir. Frascella | x   |     |         |        |
| Dir. Klump     | x   |     |         |        |

- A. Resolution 26-008 A RESOLUTION OF THE DISTRICT BOARD OF THE BOWIE FIRE DISTRICT AUTHORIZING THE PRELIMINARY STEPS TO BE TAKEN TO BECOME A PARTICIPATING EMPLOYER IN THE PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM ON BEHALF OF THE FULL-TIME (NORMALLY WORKS 40 OR MORE HOURS PER WEEK), PAID FIRE FIGHTERS OF THE BOWIE FIRE DISTRICT WHO ARE OR WERE REGULARY ASSIGNED TO HAZARDOUS DUTY IN THE STATE OF ARIZONA

**Chief Anthis stated this resolution is needed to start the process to determine the actuaries for entering into the Public Safety Retirement System for our full time personnel. The cost is \$3,000**

**Dir. Frascella moved to approve 26-008 a resolution of the District Board authorizing the preliminary steps to be taken to become a participating employer in the public safety personnel retirement system on behalf of the Full-Time (normally works 40 hours or more per week), paid firefighters who are regularly assigned to hazardous duty in the State of Arizona at a cost of \$3,000 to be used from the Pension relief fund.**

**Dir. Klump seconded the motion.**

**Motion Passed**

| Voting         | Aye | Nay | Abstain | Absent |
|----------------|-----|-----|---------|--------|
| Dir. Webster   | x   |     |         |        |
| Dir. Frascella | x   |     |         |        |
| Dir. Klump     | x   |     |         |        |

**The meeting adjourned 6:34 P.M.**

Submitted Respectfully By: M. Frascella

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Modestina Frascella, Clerk of the Board

\_\_\_\_\_  
Date